

## **Guidelines for the proposal summary**

*Font - (Times New Roman, double line spacing, font size 12)*

1. Introduction
2. Background ,purpose, statement of the problem, justification, significance of the study
3. Aim(s) and objectives: Outline the main aim(s) and objectives of the study and research questions.
4. Literature review
5. Methodology
6. Research Design (*describe how the research will be carried out including plans for data analysis and dissemination*)
  - a. Study population and sampling procedure(*give details of the study population and how you will carry out the sampling procedure and NOT general meanings of population and sampling methods*)
  - b. Inclusion/exclusion criteria(*state who qualifies for selection and who does not*)
  - c. Devices, Tests, Questionnaires, and Interview Guides:
  - d. Research participants/subjects
    - State the total number of human participants to be enrolled
    - State the source(s) of recruitment (*e.g. hospitals, schools, etc.*)
    - Age range and sex of participants to be recruited.
    - Special or vulnerable populations (*state if vulnerable populations e.g. pregnant women, adolescents, children, prisoners, refugees etc are involved*)
    - Payment (*if any*) to be paid to each participant
    - Informed Consent Procedure(*describe how this will be carried out*)
  - e. Potential Benefits of the research (*Describe the benefits of the study both to the participants and to the community*)
  - f. Potential Risks
    - Describe any potential risks, discomforts or harms that may be experienced by the participants. These may be physical, psychological, social, legal, economic or other and state procedures to minimise these.
    - Management of Risks(*describe how these risks will be managed/mitigated*)
  - g. Confidentiality/privacy (*give details of how these will be maintained*)
  - h. Investigator Experience/qualifications (*describe any experience or training/courses that the investigator has/has taken that put him/her in good stead to carry out the study*)
7. Explain how research results are going to be disseminated to participants
8. Reference List
9. Attachments
  - Approval letter from College Supervisor (if you are a student)
  - Data collection instruments (*Include anything you will be using to gather data from human subjects e.g. Tests/Questionnaires/Observation Checklists/interview guides/ FGDs guides etc.*)
  - Informed Consent Forms or assent (*informed consent form guide is available from AUREC*)
  - Budget and timeframe
  - Proof of payment of the review fees.